

Borough Council of  
**King's Lynn &  
West Norfolk**



# **King's Lynn Area Committee**

## **Agenda**

Thursday, 19th March, 2026  
at 5:15pm

in the

**Council Chamber, Town Hall, Saturday  
Market Place, King's Lynn and [available to  
view on YouTube.](#)**





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**KING'S LYNN AREA  
COMMITTEE AGENDA**

**DATE:** KING'S LYNN AREA COMMITTEE - THURSDAY,  
19TH MARCH, 2026

**VENUE:** COUNCIL CHAMBER, TOWN HALL, SATURDAY  
MARKET PLACE, KING'S LYNN PE30 5DQ

**TIME:** 5.15 pm

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. MINUTES OF PREVIOUS MEETING (Pages 5 - 9)**

To confirm as a correct record the minutes of the previous meeting.

**3. DECLARATIONS OF INTEREST (Page 10)**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

**4. URGENT BUSINESS**

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

**5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. CHAIR'S CORRESPONDENCE (IF ANY)**

**7. PRIDE IN PLACE PROGRAMME (Pages 11 - 25)**

**8. KING'S LYNN MASTERPLAN (Pages 26 - 38)**

**9. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 39 - 50)**

The Committee is asked to consider items for a future Work Programme for

The Committee is also asked to consider the Cabinet's Forward Decision List.

**10. DATE OF NEXT MEETING**

18<sup>th</sup> June 2026 at 5:15pm in the Council Chamber, Town Hall.

To: Members of the King's Lynn Area Committee

Councillors F Bone, S Collop, R Colwell, S Everett (Chair), J Fry,  
D Heneghan, B Jones (Vice-Chair), C Joyce, A Kemp, J Lowe, A Moore,  
J Rust, D Sayers and A Ware

For Further information, please contact:

democratic.services@west-norfolk.gov.uk  
Borough Council of King's Lynn & West Norfolk  
King's Court, Chapel Street  
King's Lynn PE30 1EX

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**KING'S LYNN AREA COMMITTEE**

**Minutes from the Meeting of the King's Lynn Area Committee held on Thursday, 15th January, 2026 at 5.15 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor S Everett (Chair) F Bone, S Collop, R Colwell, J Fry, D Heneghan, B Jones, A Kemp, J Lowe, A Moore, J Rust, D Sayers and A Ware

**MEMBERS PRESENT UNDER STANDING ORDER 34:**

Councillors Colwell, Bone, Fry and Moore were present under Standing Order 24 on Teams.

**OFFICERS PRESENT:**

Jeannette Hollingsworth - Environmental Health Manager  
 Dave Morton - Business Operations Manager  
 Mark Whitmore - Assistant Director for Health, Wellbeing and Public Protection

**EXTERNAL ATTENDEE:**

Inspector Ben Jarvis - West Norfolk Neighbourhood Policing Inspector

51 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

52 **MINUTES OF PREVIOUS MEETING**

**RESOLVED:** The minutes from the meeting held on the 13<sup>th</sup> November 2025 were approved as a correct record.

53 **DECLARATIONS OF INTEREST**

[Click here to view the recording of this item on YouTube.](#)

Councillor Rust declared she was an organiser of Pride and secretary of King's Lynn and District Trades Union Council.

54 **URGENT BUSINESS**

[Click here to view the recording of this item on YouTube.](#)

**RESOLVED:** That under Standing Order 7.2, Bus shelters for possible replacement under BSIP be considered as Urgent Business at this

meeting. It is required to be taken as an urgent decision due to the deadline in responding to Norfolk County Council being the end of January 2026.

The Assistant Director for Health, Wellbeing and Public Protection outlined that Norfolk County Council proposed replacing nine bus shelters in King's Lynn, requesting a contribution of approximately £16,770 from the committee, with the total project cost around £80,387. A copy of the list of the nine bus shelters is attached. The urgency was due to a response deadline of 31 January, and the expenditure would need to be processed through the capital programme.

The Chair invited questions and comments from the Committee as summaries below.

Councillor Collop questioned the removal of a bus shelter along Gayton Road, outside the Medical Centre. Councillor Colwell, under Standing Order 34 explained the shelter was removed from the cycle path due to its size, with ongoing efforts to install a smaller replacement. Councillor Colwell noted additional shelters in Gaywood funded separately, and ongoing requests to Norfolk County Council for appropriate installations.

Councillor Rust explained that the new shelters would reduce ongoing costs, including electricity, ad hoc repairs. In response to a question from Councillor Sayers, business rates previously incurred due to advertising, potentially recouping the committee's contribution within three years. The Assistant Director for Health, Wellbeing and Public Protection cautioned that these figures were indicative and required further validation. He explained the process which included the decision be subject to the call-in period and internal governance.

The Committee debated whether to make an immediate decision or delegate authority due to limited information. Councillor Kemp proposed the to not delegate authority and to accept the proposal for scheme along with the approved spend however the proposal was not seconded.

Ultimately, they agreed to delegate authority to the Chair, and two Members of the Committee along with the Assistant Director for Health, Wellbeing and Public Protection, ensuring urgent action while allowing for further detail to be gathered before final approval.

The Committee agreed the two Members of the Committee which authority was delegated to was Councillor Rust as Portfolio Holder and Councillor Kemp.

**RESOLVED:** The King's Lynn Area Committee delegate authority to the Chair, two Members of the Committee; Councillor J Rust and Councillor A Kemp and the Assistant Director for Health, Wellbeing and

Public Protection to determine the work and approve the spend out of King's Lynn Area Committee's budget for the improvements

**REASON FOR DECISION:** To delegate authority due to time constraints and to allow Officers and Members to work and approve details of the improvements.

55 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillors Colwell, Bone, Fry and Moore were present under Standing Order 24 on Teams.

56 **CHAIR'S CORRESPONDENCE (IF ANY)**

[Click here to view the recording of the item on YouTube.](#)

The Chair informed the Committee of his recent visit to the City of Lynn, MA, USA and his intention to explore twin ship.

57 **ANTISOCIAL BEHAVIOUR - BUS STATION COLLABORATION**

[Click here to view the recording of this item on YouTube.](#)

Inspector Ben Jarvis from Norfolk Police gave a presentation, a copy which is attached.

The Environmental Health Manager presented further information on this item to a committee. A copy of the presentation is attached.

The Chair thanked Officers for the presentation and invited comments and questions from the Panel as summarised below.

Councillor Heneghan thanked Inspector Jarvis and Officers for the presentations and highlighted she was pleased to see perception had been considered. She highlighted to the Committee; it was a multi-agency collaboration and provided an example of this with an authority up north funded by the Police and Crime Commissioner.

Inspector Ben Jarvis agreed it was a multi – agency approach and encouraged resident to report incidents of crime to the Police.

Councillor Ware raised questions about the causes of negative perceptions, the role of social media, the effectiveness of reporting mechanisms, and the potential for additional enforcement powers. Inspector Jarvis responded by emphasising the importance of accurate reporting, the limitations of current accreditation schemes, and the need for balanced, partnership-driven solutions.

In response to the Vice – Chair, Councillor Jones, the Business Operations Manager explained as an organisation, the Council was accredited with CSAS scheme with Norfolk Constabulary. He explained the police had not extended the powers beyond taking control of traffic and taking names and address for traffic offences. He explained further, extended powers to deal with Anti-Social Behaviour had been asked for however the Police had not allowed this through the CSAS Scheme.

Inspector Ben Jarvis added this was not something accredited within Norfolk or granted place by place. He added further the data doesn't support the need for further accredited CSAS powers.

The Portfolio Holder, Councillor Rust commented she would not feel comfortable with Officer of the Borough Council acting with the powers of the Police and being put at risk of violence. She added an external organisation would assess and produce a report on the perception of the areas which was useful.

The Assistant Director for Health, Wellbeing and Public Protection highlighted a risk assessment would need to be undertaken for Officers which are CSAS accredited to have further powers. He added there was further work needed to determine if this was appropriate and explained there was further work to be done on the perception of the area.

Inspector Ben Jarvis brought to the Committee attention, the survey which had previously been carried out on perception within North Lynn.

Councillor Heneghan commented the addition of the Street Rangers was beneficial for King's Lynn but perception was key.

Inspector Ben Jarvis recommended the use of online reporting systems and the 101-telephone line for non-emergency incidents, clarifying that 101 operates 24/7. They acknowledged that digital exclusion remains an issue for some residents and reaffirmed the importance of telephone access.

In response to a question from the Chair, the Environmental Health Manager explained the Council was consolidating multiple Public Space Protection Order, (PSPOs) into a single order with clearer control measures, particularly targeting open containers of alcohol in designated areas. The process involves drafting new wording, conducting a wide-ranging public consultation, analysing feedback, and obtaining necessary approvals from Council Panels and Cabinet. The revised PSPO will enable police to act on open alcohol containers without needing to prove associated antisocial behaviour, streamlining enforcement. The timescale for implementation depends on the consultation and governance process, with the aim to complete it within the year.

The Portfolio Holder, Councillor Rust shared that they had posted links to reporting mechanisms on local Facebook groups to empower residents, and officers encouraged all councillors to share this information widely to improve data collection and resource allocation

**RESOLVED:** The Committee noted the information presented to them.

58 **COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST**

**RESOLVED:** The Committee noted the Work Programme and Cabinet Forward Decision List.

59 **DATE OF NEXT MEETING**

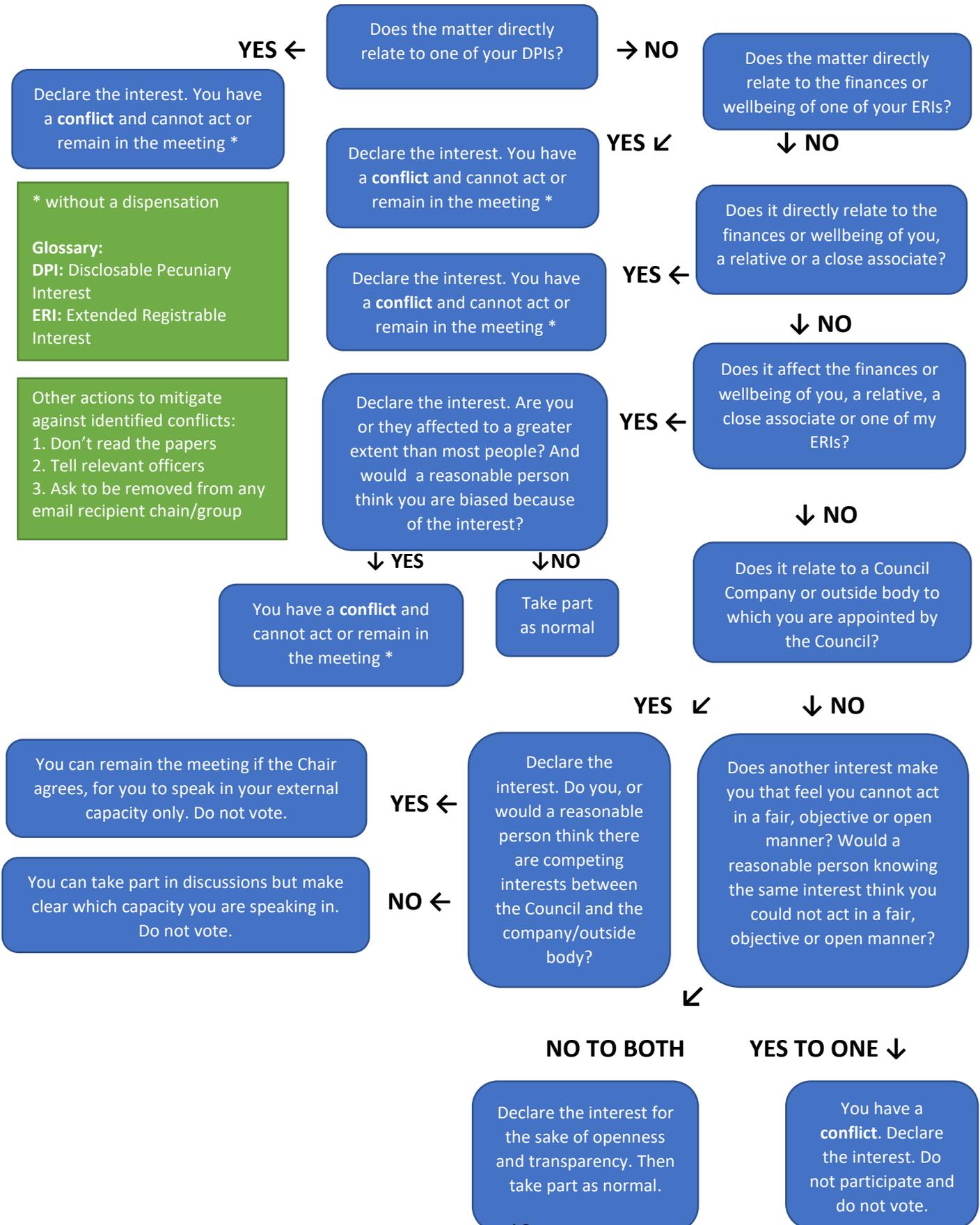
The next meeting was scheduled for the 19<sup>th</sup> March 2026.

**The meeting closed at 6.31 pm**

**DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART**



**START**



Declare the interest. You have a **conflict** and cannot act or remain in the meeting \*

\* without a dispensation

**Glossary:**

**DPI:** Disclosable Pecuniary Interest

**ERI:** Extended Registrable Interest

**Other actions to mitigate against identified conflicts:**

1. Don't read the papers
2. Tell relevant officers
3. Ask to be removed from any email recipient chain/group



# PRIDE IN PLACE

LED BY YOU - BACKED BY UK GOVERNMENT

Agenda Item 7

Vision King's Lynn

Jemma Curtis, Regeneration Programmes Manager  
19<sup>th</sup> March 2026. Presentation for KLAC.

# Pride In Place – Overview

- Updated Government Guidance issued Dec 2025 Pride in Place Programme prospectus - GOV.UK
- Additional neighbourhoods allocated (284 places now included in programme)
- National Conferences and workshops held February 2026
- £19.5million funding and support for each place over a 10-year period 2026-2036
- King's Lynn incl. wider urban area is a Phase 1 place (allocated April 2025)
- <sup>1</sup> 75 % Capital / 25% Revenue.

Important dates::

- 28 November 2025: 75 Phase 1 Neighbourhood Boards submitted their Regeneration Plan to MHCLG for assessment and approval. Feedback expected end of March 2026.
- From April 2026: programme delivery funding released to phase 1 local authorities, and delivery phase begins.
- April 2026-2030 – Investment Period 1.

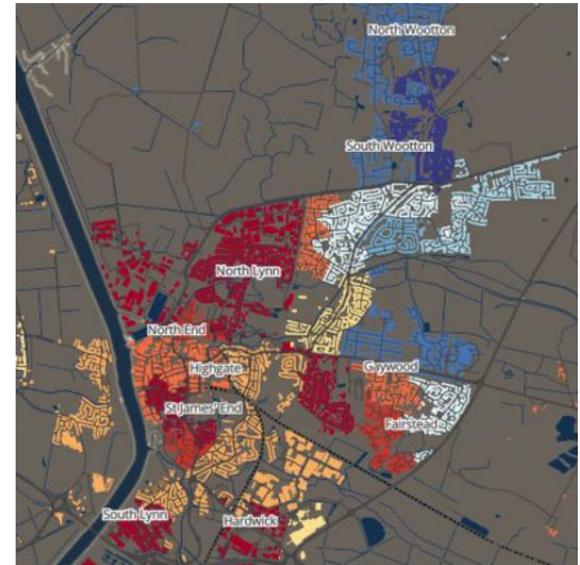


# Programme Highlights

- **Community Led** – founded on strong partnerships with public sector and wider VCSEs.
- Focus on strengthening **social capital** in neighbourhoods
- Designed to **empower residents** to shape their neighbourhoods, tailored to their specific needs
- **Focused on stronger communities, thriving places, and local control**
- Building community **ownership, trust, cohesion and inclusivity**
- **Local Empowerment:** Shifting power closer to communities
- Long-term, preventative and supportive approach
- **Legacy** planning from outset – especially on the investment approach

# 10 Year Vision

- [Plan](#) submitted November 2025
- Proposed Investment focuses on most deprived areas (red & orange)
- First 4 years of PiP investment, proposed to focus on capacity building and building on work to date through the Town Deal ('finish what we started') i.e. Guildhall & Riverfront
- Proposed governance at the time of plan development based on previous programme guidance



# 10 Year Vision

King's Lynn will be a successful and inclusive town for everyone, with flourishing communities and new opportunities for people to live, work and visit. It will be easy to travel in to and throughout the town, with a healthy, safe, and welcoming environment. Improved facilities, leisure, experiences and culture for people of all ages will ensure we are able to achieve our town's ambitions for...



**1. A vibrant, prosperous, and attractive town with a wide offering and easy access to green spaces and rich heritage**

**2. A better connected town**



**3. A town where people feel safe and well, that offers better life opportunities where healthy lives are supported**

**4. A town where people are inspired to aim high and achieve their ambitions and better opportunities**



# Support Structures & Oversight

- Clear roles and responsibilities
- MHCLG role:
  - Oversight rather than delivery
  - Brokerage support where needed
- LA's/Public Sector: Enabling rather than directing
- Deliver levers and interventions
- Capacity Building 'Backbone' – training, skills development, enabling role



# Current PiP Governance

Decision Making

KL  
Neighbourhood  
Board

Accountable Body

BCKLWN

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Delivery

BCKLWN  
Internal Steering  
Group

Vision KL  
Operational  
Group

Community  
Capacity  
Building Lead

Area Action  
Plans x 5



# PiP Delivery

## **BCKLWN Internal Steering Group**

- Officer oversight to inform, monitor and scrutinise PiP delivery

## **Vision King's Lynn Operational Group**

- Forum to enable collaboration across multiple agencies, ensuring that programme delivery is coordinated and co-designed with stakeholders, and is consistent, efficient, and impactful to achieve shared outcomes.

## **Community Capacity Building Lead Organisation**

- Tasked with bringing together and empowering community representatives to enable change

## **Neighbourhood Area Action Plans**

- Developed by residents through Community Capacity Building work to inform and guide PiP investment taking into account local need, gaps, existing services and underutilised assets.

# Community-Led Delivery Model

- Places to develop Trust/Charity model over the first 3 yrs
- Dependent on providing resourcing through PiP for;
  - Capacity Building the social ‘infrastructure’ required
  - Meaningful local engagement
  - Communities helping shape the plan
- Focus on long-term change, not short-term fixes
- The community led delivery model will vary by place – opportunity to find the ‘best fit’ model for King’s Lynn

# Asset Based Community Development Delivery Model

Applying the [ABCD](#) approach

- Deficit based vs Asset based - build on what is already working well
- Recognising what the community needs, not the assets.
- Build governance capacity in organisations and communities
- Collaboration across services and sectors
- Partners working together to innovate & respond to resident needs
- Focus on outcomes, not silos

**Individuals**  
everyone has assets  
and gifts

**Associations**  
People discover  
each others gifts

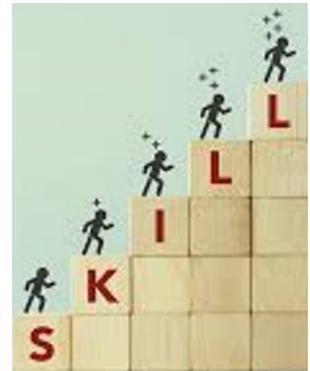
**Connections**  
Individuals connect  
into a Community

**Institutions**  
People organised  
around assets

**Place based assets**  
people live here for  
a reason

# Capacity Building & Upskilling: Key principles of approach

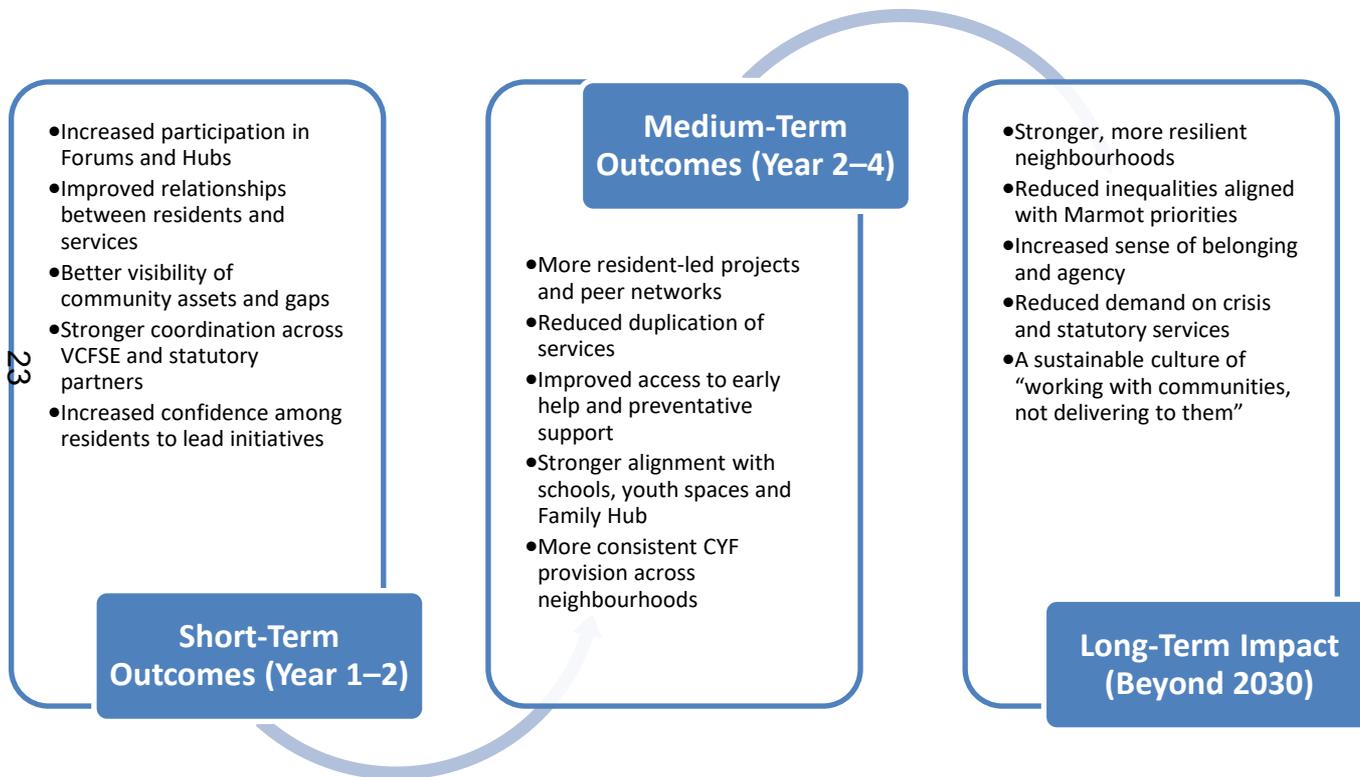
- Importance of alignment, not duplication
- Build on what already exists
- Capacity building for residents and communities
- <sup>21</sup> Role of the Local Authority:
  - Structures and ways of working
  - Helping residents understand how systems work & how decisions are made



# Community Capacity Building Approach

- Success with RISE & The Beacon in North Lynn – basis to build from
- Churches Together proposal to expand their community capacity building work further in North Lynn, South Lynn, Gaywood and Fairstead, building on the model in North Lynn.
- Subject to KL Neighbourhood Board approval – Spring 2026.

# Benefits of Community Capacity Building



# Key Takeaways

- Phase 1 places different to Phase 2
- Community-led approaches drive better outcomes
- Strong partnerships and collaboration with public services are essential
- Resident voice must sit at the centre
- Focus investment that will create long-term, sustainable change
- Plan for the legacy now!

# Next Steps

- **Embedding ABCD:** briefings, training, skills development etc at all levels
- **Capacity Building:**
  - Churches together proposal for capacity building in North Lynn, South Lynn, Gaywood and Fairstead for KL Neighbourhood Board approval in March/April.
  - Identify capacity building approach for town centre (inc Hillington Sq & Friars)
  - Appointment of CAN to provide VCSE supporting infrastructure.
  - Development of Neighbourhood Area Action Plans
- **Develop KL Neighbourhood Board future governance options** role of KLAC to be explored.

# King's Lynn Masterplan

King's Lynn Area Committee  
19th March 2026

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Jemma Curits, Regeneration Programmes Manager  
Connor Smalls, Regeneration Programmes Officer

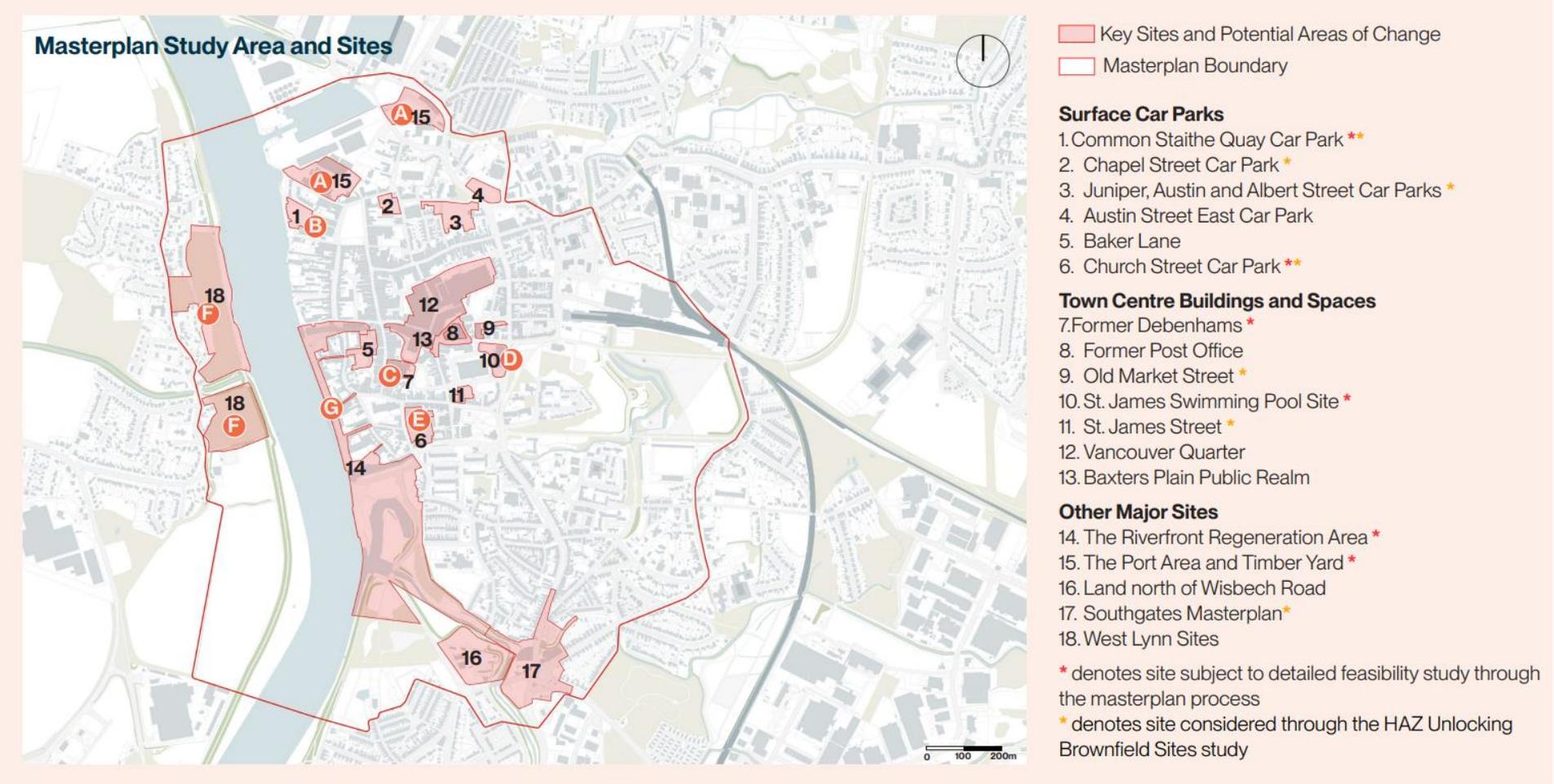


# The Masterplan

- A clear, long-term, strategic vision for the physical regeneration of King's Lynn for the next 20 years.
- 6x overarching Masterplan strategies to guide development in the town.
- Feasibility studies for 6 Opportunity Sites.
- 27 • Updated public realm design for the riverfront and development plots at Boal Quay enabling successful delivery of the Riverfront Regeneration Area (South Quay, Devil's Alley, Boal Quay)
- Incorporates existing schemes (such as Southgates, STARS including Baxters Plain, West Winch) ensuring a cohesive development agenda and comprehensive consideration of town-wide issues (flood risk, access, housing, open space etc.).
- Investment programme and delivery strategy
- Feasibility work will support prioritisation of funding under the Pride in Place Programme, as well as bids for emerging funding opportunities (e.g. through devolution).



# Masterplan Area



## Opportunity Sites



The Port Area      Common Staithe Quay      Former Debenhams Site      St. James Swimming Pool      Church Street Car Park      West Lynn Riverfront      King's Lynn Riverfront

**A**      **B**      **C**      **D**      **E**      **F**      **G**

# Engagement So Far

- King's Lynn Town Investment Plan Engagement (2021)
- King's Lynn Long Term Plan for Towns Consultation (2024)
- King's Lynn Plan for Neighbourhoods Pulse Survey (2025)
- Project Working Group – BCKLWN and NCC Officers
- Pre-application engagement with BCKLWN and statutory consultees
- Local Stakeholder Workshops
- CWA Neighbourhood Board Session
- Public Consultation 1
- Teams Launch Event

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# Engagement Prior to Masterplan – Key Themes



## Heritage and Identity

Consistent pride in the town's unique historic character and waterfront, but frustration and perceived underutilisation.



## Town Centre Revitalisation

Strong desire to bring empty shops and buildings back into use, improve retail quality, and create a more attractive, greener, public realm.



## Safety and Inclusion

Concern over safety and security, particularly in key areas of the town centre (e.g. the Walks and the bus station).



## Connectivity and Access

Issues highlighted relating to poor connectivity and public transport, congestion, and limited cycling infrastructure.



## Youth Facilities and Engagement

Pressing need to provide improved and more diverse youth facilities - nurturing skills and encouraging young people to stay in the town.



# Summary of Public Consultation

- Public Consultation: Period 8th December 2025 – 16th January 2026
- Over 150 attendees at the first round of public consultation
- 35 responses to online questionnaire
- 6 drop-in consultation events
- Over 1000 views on the Vision King's Lynn Have Your Say Page for the Masterplan during consultation
- 3 social media posts (with up to 24.6k views)
- 88% of responders were residents of the Borough with various business and community groups also completing the survey.
- 62% of responses agreed with order of the key steps to deliver the Masterplan while 5% disagreed.

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BDP. MIKHAIL RICHES flow Aspinall Verda

King's Lynn & West Norfolk

## KING'S LYNN MASTERPLAN - HAVE YOUR SAY

Monday 8th December 2025 - Friday 16th January 2026

Share your views on the King's Lynn Masterplan, and guide the regeneration and future development of the town over the next 20 years.

Further details are available at [www.visionkingslynn.co.uk/have-your-say](http://www.visionkingslynn.co.uk/have-your-say), or by scanning the QR code below.

An in person-exhibition will be available at the Tourist Information Centre (Stories of Lynn, Saturday Market Pl, King's Lynn PE30 5DQ) throughout the consultation period; and at the following times and places with an opportunity to speak to the team developing the Masterplan:

- Friday 12 December 11:00-17:00, Events Trailer, Tuesday Market Place
- Tuesday 16 December 15:00-18:00, Events Trailer, Tuesday Market Place
- Tuesday 6 January 14:00-18:00, Corn Exchange Foyer
- Saturday 10 January 11:00-17:00, Corn Exchange Foyer
- Tuesday 13 January 11:00-14:00, Corn Exchange Foyer
- Friday 16 January 14:00-17:00, Corn Exchange Foyer

A detailed map of King's Lynn showing the proposed masterplan. The map highlights various regeneration areas with different colors and icons, including residential, commercial, and public spaces. A QR code is located in the bottom left corner of the map area.

# Summary of Public Consultation

## Priorities for our King's Lynn

- Support for redevelopment and reuse of vacant buildings i.e. Former Debenhams
- Desire for a vibrant, attractive town centre that appeals to residents and visitors
- Better cycle paths and safe cycling routes, but not as replacement for all travel needs
- Strong demand for more affordable housing, including flats and residential development on brownfield sites
- Support for heritage-sensitive landscaping, greening, and creating inviting public spaces.
- Calls for a holistic, long-term strategy rather than isolated, short-term projects
- Need for attractive, coherent, thoughtful, and future-proofed development

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# Summary of Public Consultation

## Ideas for projects or activities

### Appearance, Heritage and Identity

- Protect and restore historic buildings
- Re-engagement with potential solutions for Southgates
- Bring derelict buildings back into active use (Debenhams and the old Post Office)
- Protect the town's heritage and character
- Quick, visible improvements to build public confidence

### Supporting Local Business

- Encourage businesses back into the town centre and create reasons for people to linger.
- Support for independent shops,, and filling vacant units.

### Green Spaces and Public Realm

- More green space, trees, planting, and biodiversity.
- Requests for a children's playground and riverside park.
- Support for outdoor seating, cafés, and attractive public space

### Transport

- Protect and improve bus services, especially for elderly and low-income residents.
- Better evening transport to support nightlife and access from villages
- Mixed views on car use and pedestrianisation in the town centre
- Concern about losing long-term car parks without alternatives
- Cycle paths and parking and repair hubs
- Riverfront as a destination alongside measures to support the ferry.



# Summary of Public Consultation

## Masterplan Strategies

- General agreement (over 50%) with the proposed six Masterplan Strategies.

## Opportunity Sites

34

- 45% agreed with the design brief for St James Swimming Pool (20% disagreed).
- 77% agreed with the design brief for Former Debenhams (5% disagreed).
- 74% agreed with the design brief for The Port Area (14% disagreed).
- 65% agreed with the design brief for Common Staithe Quay (5% disagreed).
- 65% agreed with the design brief for Boal Quay (11% disagreed).
- 68% agreed with the design brief for West Lynn (0% disagreed).



# Upcoming Engagement

- Arms Length Bodies – Workshop on delivery and funding opportunities to align with the plan
- Continued engagement with Landowners
- Engagement with the Environment Agency
- Public Consultation 2 on Draft Final Masterplan – April 2026
  - Community Consultation Pop-Up Events and Survey



# Next Steps

- Officer and Stakeholder meetings in March
- Refine masterplan in response to consultation
- KL Ward Forum – April 2026
- Second Public Consultation on Final Masterplan in April
- Updated Final Masterplan following consultation
- Proceed for masterplan adoption – R&D Panel 2nd June & Cabinet July 14<sup>th</sup>

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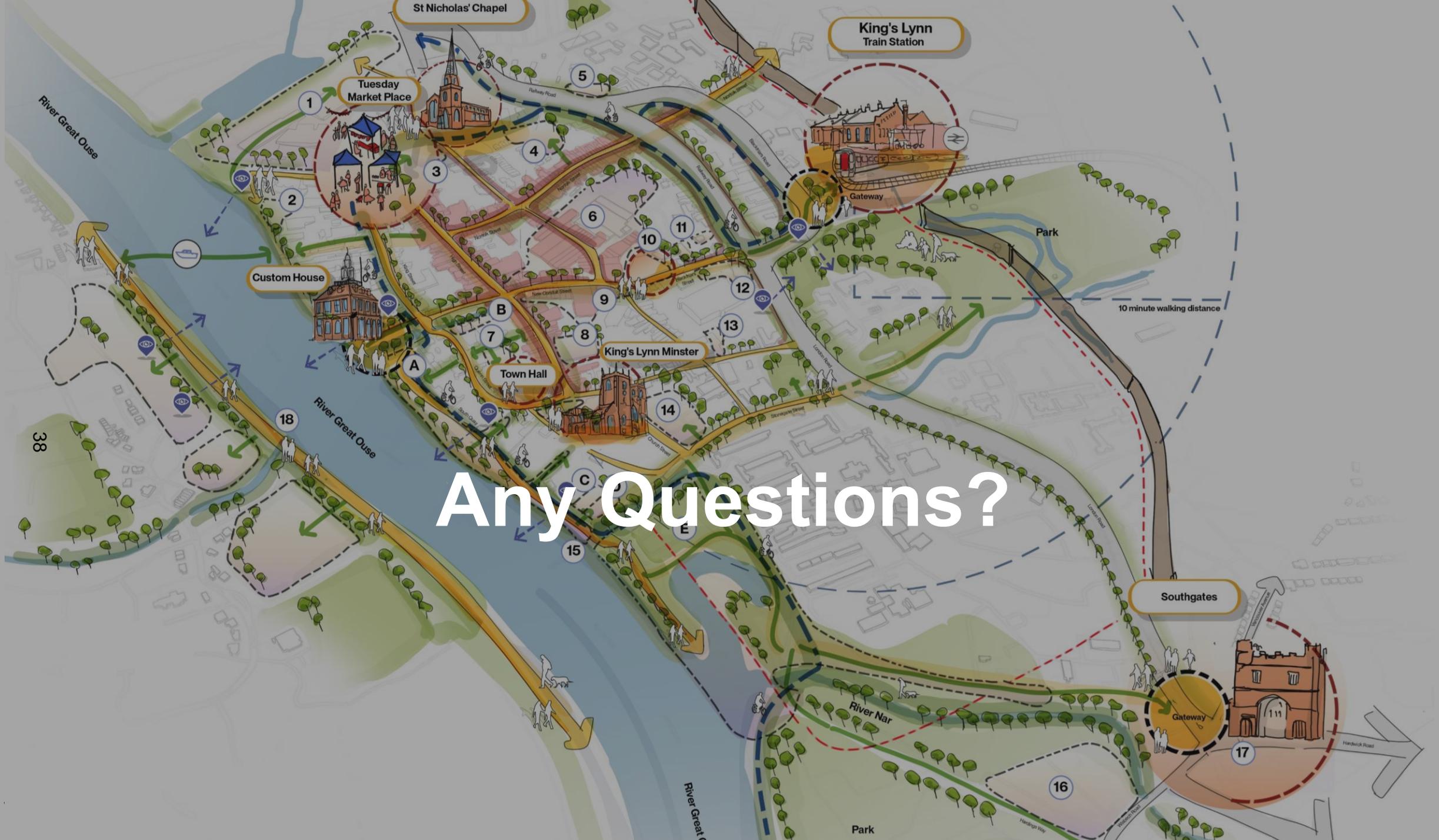


# Asks of KLAC

- Share public consultation dates and communications, direct people to take part.
- Recommendations for where we can provide information to promote engagement with stakeholders / residents etc.
- Identify any projects/areas where you are aware the community would like to be involved in shaping further - how can you help us make that happen?

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Any Questions?

**King's Lynn Area Committee Work Programme 2025/2026**

**22<sup>nd</sup> May 2025**

- Appointment of Chair and Vice-Chair for Municipal Year
- Memberships of KLAC Planning Sub- Group and Play Areas Informal Working Group 2025/2026
- Youth Advisory Board- Presentation on the Importance of accessible play equipment. - Eloise Riches- Birt
- Neighbourhood Plan/Local Plan- Alex Fradley, Luke Brown and Michael Burton

**19<sup>th</sup> June 2025**

- Parish Partnership Reminder
- King's Lynn Town Council- Charlotte Marriott/ Andrew Barrett
- Plan for Neighbourhoods- Jemma Curtis/Duncan Hall/Michelle Gant
- KL Masterplan- Jemma Curtis

**25<sup>th</sup> September 2025**

- Draft Neighbourhoods Regeneration Plan – Nicola Cooper/Jemma Curtis/ Walton Mabuto
- Special Expenses- Carl Holland
- Parish Partnership Scheme Reminder- Mark Whitmore

**13<sup>th</sup> November 2025 – Special Expenses**

- Car Parking Strategy- Jemma Curtis/ Duncan Hall
- King's Lynn Master Plan – Jemma Curtis/Duncan Hall and Connor Smalls
- Special Expenses- Michelle Drewery
- Parish Partnership Scheme Bids – Mark Whitmore
- KLAC Officer – Mark Whitmore

**15<sup>th</sup> January 2026**

- Antisocial Behaviour Hotspots- Bus Station Collaboration

**19<sup>th</sup> March 2026**

- King's Lynn Master Plan – Jemma Curtis/Duncan Hall and Connor Smalls
- Pride in Place - Jemma Curtis/Duncan Hall.

**To be scheduled:**

King's Lynn Ferry

Trues Yard- New Project- Dr Paul Richards

Public Toilet at Gaywood

Cycling Safety Campaign

Accessible Playground Project

King's Lynn Area Committee Work Programme 2026/2027

<u>Date of Meeting</u>	<u>Agenda Items</u>
18 <sup>th</sup> June 2026	<ul style="list-style-type: none"><li>• Special Expenses Informal Working Group</li></ul>
17 <sup>th</sup> September 2026	
12 <sup>th</sup> November 2026 (Special Expenses)	<ul style="list-style-type: none"><li>• Special Expenses - Carl Holland</li><li>• Parish Partnership Scheme Bids – Mark Whitmore</li></ul>
21 <sup>st</sup> January 2026	
4 <sup>th</sup> March 2026	

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**To be scheduled:**

King's Lynn Ferry

Trues Yard- New Project- Dr Paul Richards

Public Toilet at Gaywood

Cycling Safety Campaign

Accessible Playground Project





## **Forward Decisions List**

The Forward Decision List outlines the Cabinet's upcoming decisions over the next few months. It specifies which decisions are considered significant and indicates those that may lead to portions of the meeting being conducted in private. In addition, the list highlights the responsible Lead Officer and Portfolio Holder.

This document will be updated and republished on the Council's website each month. Any queries relating to the Forward Decision List should be forwarded to Democratic Services: [Democratic.Services@West-Norfolk.gov.uk](mailto:Democratic.Services@West-Norfolk.gov.uk)

## **What is a Key Decision?**

*Key decisions are defined as an executive decision which is likely:*

- (a) To result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or (significant relates to £500,000 or more)*
- (b) To be significant in terms of its effect on communities living or working in the area comprising two or more wards and electoral divisions in the Council's areas. (significant relates to one third of the population in a ward).*

*The key decision and non-key decision process is only for decisions made by the Executive, i.e. not those made at Planning, Council, Licensing etc. When assessing whether or not a decision is a key decision the decision marketer must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved will generally be considered to be a key decision if:*

## **Why might a decision be made in private?**

Members of the public may be excluded from a meeting or information if the nature of the business to be discussed is likely to involve the disclosure of exempt information—such as details that could identify an individual or pertain to the financial or commercial interests of a person or organisation. Such information should only be made exempt, if it is in the public interest to do so under Schedule 12A of the Local Government Act 1972.



### **Cabinet Members:**

Councillor Alistair Beales: Leader  
Councillor Simon Ring: Deputy Leader and Portfolio Holder for Business  
Councillor Jim Moriarty: Portfolio Holder for Planning and Licensing  
Councillor Sandra Squire: Portfolio Holder for Environmental and Coastal  
Councillor Michale de Whalley: Portfolio Holder for Climate Change and Biodiversity  
Councillor Chris Morely: Portfolio Holder for Finance  
Councillor Jo Rust: Portfolio Holder for People and Communities  
Councillor Sue Lintern: Portfolio Holder for Culture and Events

Cabinet Members can be contacted directly and their contact details can be found via our website: [Committee details - Cabinet](#)

### **Senior Management**

Kate Blakemore: Chief Executive  
Michelle Drewery: Deputy Chief Executive and Section 151 Officer  
Mark Parkinson: Chief Operating Officer  
Emma Hodds: Chief of Staff and Monitoring Officer  
Siobhan Cleeve: Interim Assistant Director Leisure and Culture  
Stuart Ashworth: Assistant Director Environment and Planning  
Jason Birch: Assistant Director Property & Projects  
Martin Chisholm: Assistant Director Operations & Commercial  
Duncan Hall: Assistant Director Regeneration, Housing & Place  
Carl Holland: Assistant Director for Finance and Deputy Section 151 Officer  
Honor Howell: Assistant Director Transformation and Change  
Paul Lowes: Assistant Director Corporate Services  
Mark Whitmore: Assistant Director, Health, Wellbeing and Public Protection

Members of the Senior Management team can be contacted directly via [esteam@west-norfolk.gov.uk](mailto:esteam@west-norfolk.gov.uk)



<b>APRIL 2026</b>						
<b>Date of meeting</b>	<b>Report title</b>	<b>Key or Non-Key Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member/Portfolio</b>	<b>Lead Officer</b>	<b>Open or Exempt</b>
23 April 2026	South Lynn Community Centre	Key	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Property & Projects (Jason Birch)	Open
23 April 2026	Railway Road Extended Air Quality Management Area Revocation	Non	Cabinet	Cabinet Member for Climate Change and Biodiversity	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
23 April 2026	Empty and Vacant Properties in King's Lynn and High Street Rental Auctions	Non	Cabinet	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
23 April 2026	Riverfront Regeneration Project - Custom House	Non	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

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23 April 2026	Changes to Local Plan Task Group Terms of Reference	Non	Cabinet	Cabinet Member for Planning and Licensing	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
23 April 2026	Quarter 3 Budget Monitoring	Non	Cabinet	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
14 May 2026	Climate Change Policy and Strategy Review	Key	Council	Cabinet Member for Climate Change and Biodiversity	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
14 May 2026	Changes to the existing Corporate Enforcement Policy and Financial Penalties Policy as a Result of the Renters Rights Act 2025	Non	Council	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
14 May 2026	Audit Committee Annual Report from the Chair	Non	Council	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open



**JUNE 2026**

<b>Date of meeting</b>	<b>Report title</b>	<b>Key or Non-Key Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member/Portfolio</b>	<b>Lead Officer</b>	<b>Open or Exempt</b>
09 June 2026	King's Lynn and West Norfolk new Local Plan - Governance arrangements for the plan-making process	Key	Cabinet	Cabinet Member for Planning and Licensing	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
25 June 2026	King's Lynn Masterplan and Parking Strategy	Key	Council	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Open
25 June 2026	Hunstanton Masterplan and Parking Strategy	Key	Council	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Open
25 June 2026	Lynnsport Proposals	Key	Council	Deputy Leader and Cabinet Member for Business	Assistant Director, Transformation and Change (Honor Howell)	Open

**JULY 2026**



Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
14 July 2026	Local Plan Process	Key	Cabinet	Cabinet Member for Planning and Licensing	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
<b>TO BE SCHEDULED</b>						
Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
	Overnight Campervan Parking in Hunstanton	Non	Cabinet	Leader of the Council	Assistant Director, Operations & Commercial (Martin Chisholm)	Open
	Empty Homes Strategy Review	Key	Council	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
	King's Lynn Town Football Club	Non	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Property & Projects (Jason Birch)	Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority



						holding that information)
	Housing Assurance Strategy	Non	Council	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
	Domestic Abuse Tenants/Residents Policy and Domestic Abuse Intersectionality Policy	Non	Council	Cabinet Member for People and Communities	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Open
	IT Hardware Refresh	Key	Cabinet	Cabinet Member for Finance	Assistant Director, Corporate Services (Paul Lowes)	Fully exempt
	Local Government Reorganisation Consultation Response	Key	Council	Leader of the Council	Chief Executive (Kate Blakemore)	Open
	Heacham Beach Huts	Key	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Property & Projects (Jason Birch)	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

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